

Tax Statement and Coupon Book Printing

Load 1098.spl
then 1099's and AHL's
-- See Page 4

Log the counts
for each type -- Page 4

Build CCSH to combine
files -- Page 4

ACE checks addresses,
adds Postal fields to
xxxHt.dbf, & creates
xxxH.RCS and xxxH.RPT
-- Page 4

Do Client's Special
Instructions -- Page 4

Run Dupe Match
-- See Page 5

Create pst file for multies
> 5 pages -- Page 5

Record the duplicate and
envelope counts -- P 5

Select Test Records
from xxxd.dbf
creates xxxht.dbf --P 5

Multi Sort to group
multiple pages
into their envelopes --P 5

Run getmulticount.prg. Give the
xls to BH. Paste results into
the run worksheet and sum
right and bottom. --P 5